(For years from 2017-18) FORM-C

PART – A

YEAR OF PERFORMANCE APPRAISAL: 2020-2021

SECTION-A: GENERAL

1	Name	:	Dr. Atul Hanamant Kadam
2	Designation	:	Assistant Proffessor
3	Name of the Department / Centre	:	Political Science
4	Communication Address	:	Dnyaneshwari, Sambhaji Nagar, Karmala Road, Kurduwadi 413208
5	Email	:	Kadamah81@yahoo.in
6	Telephone	:	9420093792
7	Mobile Number	:	9420093792

SECTION-B:

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

Sr. No.	Nature of Activity	Maximum API Score Allotted (A.P/Asso.P/P.)	Self appraisal API Score	Verified API Score
a	Direct Teaching	70/60/60	60	60
b	Examination duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment	20/20/10	20	20
c	Innovative Teaching – learning methodologies, updating of subject content/courses, mentoring etc.	10/15/20	15	15
	Total of (I)	100/95/90	95	90

a) i) For Assistance Professor   : Actual hours spent per academic year ÷ 7.5
    ii) For Asso. Professor / Professor : Actual hours spent per academic year ÷ 7.75
b) Actual hours spent per academic year ÷ 10
c) Actual hours spent per academic year ÷ 10

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Designation	Direct Teaching Hours per week
Assistant Professor	16
Associate Professor	14
Professor	14

Note :

1. Direct Teaching 16/14/14 hours per week include the Lectures/Tutorials/Practicals/Project Supervision/Field Work.

2. University may prescribe minimum cut-off, say 75%, below which no scores may be assigned in these sub-categories.

3. In consonance with established academic and teaching traditions, and with a view to reinforcing a student-centric and caring approach the teachers are encouraged to work with students, beyond the structure of classroom teaching. Indicatively, this could entail mentoring, guiding and counseling students. In particular teachers would be the best placed to identify and address the needs of students who may be differently abled, or require assistance to improve their academic performance, or to overcome a disadvantage. There are no prescribed hours for such efforts, measured either in weeks or months, or in the context and calculation of the API scores, these are nevertheless important and significant activities that could be carried out by teachers.

CATEGORY II:PROFESSIONAL DEVELOPMENT, CO-CURRICULAR ANDEXTENSION ACTIVITIES

Based on the teacher's self-assessment, Category II API scores are proposed for Professional development, co-curricular and extension activities; and related contributions. The minimum API required by teachers for eligibility for promotion is fixed in Table II (A). A list of items and scores is given below. The self-assessment score should be based on objectively verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and selection committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

The model table below gives groups of activities and API scores. Universities may detail the activities or, in case institutional specificities require, adjust the weightages without changing the minimum total API score required under this category.

Sr. No.	Nature of Activity	Maximum API Score allotted	Self appraisal API Score	Verified API Score
a.	Student related co-curricular, extension and field based activities. (i) Discipline related co-curricular activities (e.g. remedial classes, career counselling, study visit, student seminar and other events.) (ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.) (iii) Extension and dissemination activities (public /popular lectures/talks/seminars etc.)	15	15	15
b.	Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities. i). Administrative responsibility (including as Dean / Principal / Chairperson / Convener / Teacher-in-charge/similar other duties that require regular office hrs for its discharge) (ii). Participation in Board of Studies, Academic and Administrative Committees	15	15	15
c.	Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures	15	15	15
	Total of (II)	45	45	45

a, b, c = Actual hours spent per academic year ÷ 10

CATEGORY-III: RESEARCH AND ACADMIC CONTRIBUTIONS

Based on the teacher's self-assessment, API scores are proposed for research and acade contributions. The minimum API scores required for teachers from this category are different different levels of promotion in universities and colleges. The self-assessment score shall be ba on verifiable records and shall be finalized by the screening cum evaluation committee for promotion of Assistant Professor to higher grades and Selection Committee for the promotion Assistant Professor to Associate Professor and Associate Professor to Professor and for dii recruitment of Associate Professor and Professor.

Category	Activity	Faculty of Sciences / Engineering / Agriculture / Medical / Veterinary Sciences / Pharmacy	Faculties of Languages / Humanities / Arts / Social Sciences / Library /Education/ Physical education / Commerce/ Management/Law	Maximum score for University / College teacher*	Self appraisal API Score	Verified API Score
III (A)	**RESEARCH PAPERS PUBLISHED IN:**					
		Refereed Journals as notified by the UGC#	Refereed Journals as notified by the UGC#	25 per Publication		
		Other Reputed Journals as notified by the UGC#	Other Reputed Journals as notified by the UGC #	10 per Publication		

III (B)	PUBLICATIONS OTHER THAN JOURNAL ARTICLES (BOOKS, CHAPTERS IN BOOKS)				
		Text/Reference, Books published by International Publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	Text/Reference Books, published by International Publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	30 per Book for Single Author	
		Subject Books, published by National level publishers, with ISBN/ISSN number or State / Central Govt. Publications as approved by the University and posted on its website. The List will be intimated to UGC.	Subject Books, published by National level publishers, with ISBN/ISSN number or State Central Govt. Publica -tions as approved by the University and posted on its website. The List will be intimated to UGC.	20 per Book for Single Author	
		Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	15 per Book for Single Author	
		Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimate d to UGC.	Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	International –10 per Chapter National – 5 per Chapter	
III (C)	RESEARCH PROJECTS				
III (C) (i)	Sponsored Projects	(a)Major Projects with grants above Rs. 30 lakhs	Major Projects with grants above Rs. 5 lakhs	20 per Project	
		(b)Major Projects with grants above Rs. 5 lakhs up to Rs. 30 lakhs	Major Projects with grants above Rs. 3 lakhs up to Rs. 5 lakhs	15 per Project	
		(c)Minor Projects with grants above Rs. 1 lakh up to Rs. 5 lakhs	Minor Projects with grants above Rs. 1 lakh up to Rs. 3 lakhs	10 per Project	
III (C) (ii)	Consultancy Projects	Amount mobilized with a minimum of Rs.10 lakhs	Amount mobilized with a minimum of Rs. 2 lakhs	10 for every Rs.10 lakhs and Rs.2 lakhs, respectively	

III (C) (iii)	Projects Outcome / Outputs	Patent / Technology transfer / Product / Process	Major Policy document prepared for international bodies like WHO/UNO/UNESCO/UNICEF etc. Central / State Govt./Local Bodies	30 for each International / 20 for each national level output or patent. Major policy document of International bodies - 30 Central Government – 20 State Govt.-10 Local bodies – 5	
III (D)	**RESEARCH GUIDANCE**				
III (D) (i)	M.Phil.	Degree awarded	Degree awarded	5 per candidate	
III (D) (ii)	Ph.D.	Degree awarded / Thesis submitted	Degree awarded / Thesis submitted	15/10 per candidate	
III (E)	**FELLOWSHIPS, AWARDS AND INVITED LECTURES DELIVERED IN CONFERENCE: SEMINARS**				
III(E) (i)	Fellowships/ Awards	International Award/Fellowship from academic bodies	International Award / Fellowship from academic bodies/associations	15 per Award / 15 per Fellowship	
		National Award/Fellowship from academic bodies	National Award/Fellowship from academic bodies/associations	10 per Award / 10 per Fellowship	
		State/University level Award from academic bodies	State/University level Award from academic bodies/associations	5 Per Award	
III(E) (ii)	Invited lectures / papers	International	International	7 per lecture / 5 per paper presented	
		National level	National level	5 per lecture / 3 per paper presented	
		State/University level	State/University level	3 per lecture / 2 per paper presented	
	The score under this sub-category shall be restricted to 20% of the minimum fixed for Category assessment period				
III(F)	**DEVELOPMENT OF E-LEARNING DELIVERY PROCESS/MATERIAL (10 PER MO**				
1					
2					
	Total of category III A, B, C, D, E				

* Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmente

(i) paper with impact factor less than 1 - by 5 points; (ii) papers with impact factor between 1 and 2 by 10 poin papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 20 papers with impact factor above 10 by 25 points. The API for joint publications shall be calculated in the follov Of the total score for the relevant category of publication by the concerned teacher, the First and Principal / cor author /supervisor / mentor would share equally 70% of the total points and the remaining 30% would be share all other authors.

The University shall identify the journals subject-wise through subject expert committees and recommendations to UGC in the format prescribed by UGC for approval of the UGC Standing Committee. approved from this list, by the UGC Standing Committee, shall be included in the "List of Journals" notified The UGC Standing Committee shall give its recommendations within 60 working days of the receipt of the University. The UGC Standing Committee may also, suo-moto, recommend journals for inclusion in the "List The clause 6.0.5 (i) will be strictly followed by the University.

PART - B

Adverse remarks as well as remarks of appreciation of any outstanding work shall be brought to the notice of the person concerned by the Vice-Chancellor or head of the University Department with a view to make improvement in the work, by the person concerned.

1.(a) Assessment by the Vice-Chancellor/ Head of the Department of the work done under each head of activity:

Assessment of Teaching, Extension and Research activities should be based on Verified API Score under respective category as mentioned in Part "A" and shall be made in the following manner.

Teaching (Category I of Part 'A')				Extension (Category II of Part 'A')	
Grade	Verified API Score			Grade	Verified API Score
	Asst.Prof.	Asso Prof.	Prof.		
Outstanding	92-100	87-95	83-90	Outstanding	41-45
Very Good	84-91	80-86	75-82	Very Good	37-40
Positively Good	76-83	72-79	68-74	Positively Good	34-36
Good	68-75	65-71	61-67	Good	32-33
Average	60-67	57-64	54-60	Average	27-29
Below Average	0-59	0-56	0-53	Below Average	0-26

	Outstanding (A+)	Very Good (A)	Positively Good (B+)	Good (B)	Average (B-)	Below Average (C)
Teaching	A+					
Extension	A+					
Research	A+					
Administration	A+					
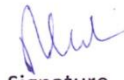
(b) Grading: [General Assessment on the basic of the assessment made in Clause 2(a) above]

(A+)Outstanding, (A) Very Good, (B+) Positively Good, (B)Good, (B-)Average, (C) Below Average

(c) Justification of assessment of work as outstanding/below average:

3. Comments of the Vice-Chancellor/Head of the Department on (1) (b) (and) (c):

4.   Remarks and suggestions:

Signature

(Head of the Department)

Remarks of the Principal (Adverse remarks as well as remarks of appreciation)

Coordinator - IQAC

IQAC COORDINATOR
K.N.Bhise Arts & Commerce College
Kurduwadi,Tal-Madha,Dist-Solapur

College Seal

Principal

Signature of Principal

Principal
Stamp
K. N. Bhise Arls, Comm. & Vinayakrao
Patil Science College,
Vidyanagar Bhosare, Dist. Solapur

Punyashlok Ahilyadevi Holkar Solapur University Solapur

PBAS Proforma for Promotion under CAS

PART A : GENERAL INFORMATION AND ACADEMIC BACKGROUND

1	Name (in Block Letters)	DR. ATUL HANAMANT KADAM
2	Father's Name/ Mother's Name	Shri. Hanamant Shripati Kadam
3	Department	Political Science
4	Current Designation & Grade Pay	Assistant Professor AGP 8000
5	Date of Last Promotion	23-02-2018
6	Which Position and grade pay are you an applicant under CAS?	Associate Professor
7	Date of eligibility for promotion	23-02-2021
8	Date and Place of Birth	04-04-1981 Anagar Tal. Mohal Dist. Solapur
9	Sex	Male
10	Marital status	Married
11	Nationality	Indian
12	Indicate whether belongs to SC/ST/OBC category	Open
13	Address for correspondence (with Pincode)	Karmala Road, Kurduwadi 413208
14	Telephone No.	9420093792
15	Email	Kadamah81@yahoo.in

16. Academic Qualificationsa) Matric to till Post Graduation

Sr. No.	Examinations	Name of the Board University	Year of passing	Percentage of marks obtained	Division / Class /Grade	Subject
1	S.S.C. / Equivalent exam	Kolhapur	1997	44.44%	Pass	All
2	H.S.C. / Equivalent exam	Kolhapur	1999	57.67%	II Class	Political Science
3	BA/B.Sc./B.Com.	Shivaji Uni.	2002	66.06%	I Class	Political Science
4	M A /M.Sc./M.Com.	Shivaji Uni.	2004	68.37%	I Class	Political Science
5	SET/NET	Pune Uni.	2004	Pass	Pass	Political Science
6	Ph.D.	Solapur Uni.	2014	Pass	Pass	Political Science

b) Research Degrees:-

Degrees	Title	Date of award	University
M.Phil.	"The study of Right to Information Act used by Urban and Rural Citizen (Kolhapur Municipal Corporation, Kagal and Radhanagri Panchyat Samiti)"	June 2008	Shivaji University Kolhapur
Ph. D.	"Functions Of Local Self - Government Special Reference Kurduwadi Municipal Council Dist. Solapur (With Regard To Elections Held In 1997, 2002 And 2007)"	27 September 2014	Solapur University Solapur

17) Appointments held prior to joining this institution:-

Designation	Name of the Employer	Date of Joining From	To	Salary with Grade pay	Reason for leaving
Lecturer					
Do					

18) Posts held after appointment at this institution:-

Designation	Department	Date of Joining	Grade

19. Period of teaching experience :-

(a) U.G. Classes (in years): 13

(b) P.G. Classes (in years): 07

20. Research Experience excluding years spent in M.Phil/Ph.D (in years) : 9

21. Fields of Specialization under the Subject / Discipline

(a)

22. Academic Staff College Orientation / Refresher Course / Short terms attended:

Name of the Course / Summer School	Place	Duration From	To	Sponsoring Agency
National Integration Camp	Mysur	05-03-2020	11-03-2020	JSS pharmacy College
One Week FDP	Delhi	23-06-2020	29-06-2020	Teaching Learning Center Ramanujan College University of Delhi
Three days National level Workshop	Pune	01-07-2020	03-07-2020	Pune University
Two Weeks FDP	Delhi	02-07-2020	17-07-2020	Teaching Learning Center Ramanujan College University of Delhi
Seven days short term programme	Kerala	03-10-2020	09-10-2020	UGC Human resource development center, Kannur university, Kerala

PART B : ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instructions of this PBAS Proforma before filling out this section)

CATEGORY: I. TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

a. Direct teaching:

Lectures, Seminars, Tutorials, Practicals, Contact Hours (give semester-wise details, where necessary)

Sr. No.	Course / Paper	Level	Mode of Teaching	Hours per week allotted	% of classes taken as per documented record
1	B.A. I Paper I & II	UG	Lecture, Tutorial	4	100
2	B.A. I DEGG	UG	Lecture, Tutorial	15 Yearly	100
3	B.A. II Paper III to VI	UG	Lecture, Tutorial	8	100
4	B.A. II IDS	UG	Lecture, Tutorial	4	100
5					100

* Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)

		API Score
(a)	Classes Taken (for 100% performance & proportionate score) up to 80% performance, below which no score may be given (Total working days =180, CL/DL = 17, actual working days =163, 23 weeks, 23 x 20 =460 converted to 450)	Actual Hours spent/7.5=450/7.5 =
(b)	Teaching Load in excess of UGC norm (max score : 10)	-
	Total Score (Maximum Score Allotted for Assistant Prof.=70, Associate Prof. = 60 and Professor = 60)	

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b. Examination duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment

Sr. No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
1	Paper Setting	Paper steeing		Actual Hour Spent/10= 180/10=18
2	Internal Senior & Junior Supervisor	supervison		
3	Examiner/Moderator	Paper checking		

Total Score (Maximum Score for Assistant Prof.=20, Associate Prof. = 20 and Professor =10)

c. Innovative Teaching – learning methodologies, updating of subject content/courses, mentoring etc.
(Reading / Instructional material consulted and additional knowledge resources provided to students)

Sr. No.	Course / Paper	Details of Innovative Teaching – learning methodologies, updating of subject content/courses, mentoring etc.		API Score
1				Actual Hour Spent/10= 100/10=10
2				
3				
	Total Score (Maximum Score for Assistant Prof.=10, Associate Prof. = 15 and Professor =20)			

Score of Category I

a)   i) For Assistant Professor : Actual hours spent per academic year ÷ 7.5
       ii) For Asso. Professor / Professor: Actual hours spent per academic year ÷ 7.75
b)   Actual hours spent per academic year ÷ 10
c)   Actual hours spent per academic year ÷ 10

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Summary of Category – I :

Sr. No.	Nature of Activity	Maximum API Score Allotted (A.P/Asso.P/P.)	Self appraisal API Score	Verified API Score
a	Direct Teaching	70/60/60	60	60
b	Examination duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment	20/20/10	20	20
c	Innovative Teaching – learning methodologies, updating of subject content/courses, mentoring etc.	10/15/20	15	10
	Total of Category - I	100/95/90	95	90

CATEGORY: II. PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES

please mention your contribution to any of the following

Sr No.	Nature of activity	Average Hrs/week	API Score
a	Student related co-curricular, extension and field based activities.	2.5	
	(i) Discipline related co-curricular activities (e.g. remedial classes, career counseling, study visit, student seminar and other events.)	2.5	Actual Hour Spent/10 = 50/10 =
		Two/week	
		Total Hour spent =50/10	
	(ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.)	5	Actual Hour Spent/10 = 50/10 =
		Two/week	
		Total Hour spent = 50/10	
	(iii) Extension and dissemination activities (public /popular lectures/talks/seminars etc.)	5	Actual Hour Spent/10 = 50/10 =
		Two/week	
		Total Hour spent = 50/10	
	Total (Maximum API Score : 15)	15	

b	Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.	Yearly / Semester wise responsibilities	API Score
	(i) Administrative responsibility (including as Dean / Principal / Chairperson / Convener / Teacher-in-charge/similar other duties that require regular office hrs for its discharge)	NSS Area coordinater	
		Yearly	Actual Hour Spent/10 = 100/10 =
		Yearly	
	(ii) Participation in Board of Studies, Academic and Administrative Committees	BoS Member P.A.H.S.U.S & Vivekanad College, Kolhapur	
		Yearly	Actual Hour Spent/10 = 50/10 =
		Yearly	
		Yearly	
	Total (Maximum API Score : 15)	15	
c	Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures	Short term cours, talk lecture	
			Actual Hour Spent/10 = 150/10 =15
	Total (Maximum API Score : 15)	15	
	Total Score (a+b+c) (Maximum API Score : 45)	15	

Score of category II a, b, c = Actual hours spent per academic year ÷ 10

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CATEGORY: III. RESEARCH AND ACADEMIC CONTRIBUTIONS

A)   Research Papers Published in :

Sr. No.	Title with page Nos.	Journal	ISSN/ISBN No.	Whether peer reviewed. Impact Factor, if any	No. of co-authors	Whether you are the main author	API Score

B)   Publications other than Journal articles (books, Chapter in books)

Sr. No.	Title with page Nos.	Book Title, editor & publisher	ISSN/ ISBN No.	Whether peer reviewed	No of co-authors	Whether you are the main author	API Score

III (C) RESEARCH PROJECTS

i) Sponsored Projects

Sr No.	Title	Agency	Period	Grants/Amount Mobilized (Rs. Lakh)	API Score
1					

ii) Sponsored Projects

Sr No.	Title	Agency	Period	Grants/Amount Mobilized (Rs. Lakh)	Wheather policy document/patent as out come	API Score
1						

iii) Project outcome/output

Sr No.	Title	Agency	Period	Details of outcome/output	API Score
1					

III (D) Research Guidance : (Ph. D. Guide Recognition letter by SUS)

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score
M. Phil or equivalent	-	-	-	-
Ph. D. or equivalent	3	-	-	-

III (E) Fellowships, Awards and Invited lectures delivered in conferences / seminars

(i) Fellowships, Awards

Sr. No.	Details of Fellowship/Awards	API Score

III E ii) Invited Lectures/paper presented

Sr. No.	Title of Lecture / Academic Session	Title of Conference / Seminar etc	Organized by Whether International /National / State/ University	API Score

III (F) Development of e-learning delivery process / material

Sr. No.	Details of e-learning delivery process / material developed	API Score
1		

IV. SUMMARY OF API SCORES FOR ASSESSMENT PERIOD

	Criteria	A.Y. I	A.Y. II	A.Y. III	A.Y. IV	A.Y. V	A.Y. VI	Total	Average
I	Teaching, Learning and Evaluation related activities	90	90	90		-	-		
II	Professional development Co-curricular, Extension Activities	45	45	45		-	-		
III	Research and Academic Contributions	78	35	—		-	-		
	II + III	123	80	45		-	-		

A. Y.: Assessment year

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr. No.	Details (Mention Year, value etc. where relevant)
1	
2	
3	

LIST OF ENCLOSURES: (Please attach, copies of certificates, sanction orders, papers etc, wherever necessary)

1		6	
2		7	
3		8	
4		9	
5		10	

IQAC COORDINATOR
K.N.Bhise Arts & Commerce College
Kurduwadi.Tal-Madha,Dist-Solapur

Head of the Department

Signature of Principal

Principal
K. N. Bhise Arts, Comm. & Vinayakrao
Patil Science College,
Vidyanagar Bhosare, Dist. Solapur

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